

# **REORGANIZATION MEETING MAYOR AND CITY COUNCIL January 5, 2024, 7:00 p.m.**

City Clerk Samuelson, acting as Temporary Chair, called the meeting to order and welcomed everyone to the 2024 Reorganization Meeting of the Mayor and City Council.

## **Open Public Meetings Act**

The Temporary Chairman announced pursuant to the Open Public Meetings Act, adequate notice of this meeting has been provided to two local newspapers. The agenda has been posted in the City Clerk's Office and on the City's website at [www.somerspointgov.org](http://www.somerspointgov.org).

## **Oath of Office**

Newly elected Mayor Dennis Tapp was called forward and sworn in by City Clerk Lucy R. Samuelson while his wife Cheryl, daughter Taylor, and son Ian held the City's bible dated 1859.

Newly elected Second Ward Council Member Charles Haberkorn was called forward and sworn in by County Clerk Joe Giraldo while his wife Linda held their family's bible, dated 1927.

Newly re-elected First Ward City Council Member Richard DePamphilis III was called forward and sworn in by his son Dominic R. DePamphilis, Esq., while his wife Sally and grandson held the bible.

They each received a round of applause from the audience.

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## **Nomination and Election of a President of Council**

Temporary Chair Samuelson called for the nomination and election of President of Council for the year 2024. Council Member Johnston was nominated by motion of Council Member McCarrie. There being no further nominations, the nominations were declared closed. Council Member Johnston was then elected President of City Council by a unanimous roll call vote of those present. Council President Johnston received the gavel with a round of applause.

Council President Johnston thanked the Council Members and expressed her excitement for the upcoming year.

## **Nomination and Election of a President Pro-Tempore**

Council President Johnston then called for the nomination and election of a President Pro-Tempore for the year 2024. Council Member McGuigan nominated Council Member Dill, seconded by Council Member Owen. There being no further nominations, Council Member Dill was elected as President Pro-Tempore by unanimous roll call vote of those present.

Council Member Dill was declared President Pro-Tempore for the year 2024.

Council President Pro Tempore Dill thanked everyone who voted for him and appreciates their confidence in him.

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**Roll Call**

**Present:** DePamphilis, Haberkorn, McCarrie, Owen, McGuigan, Dill, Johnston

**Absent:** None

**Also Present:** Administrator Frost, Clerk Samuelsen

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**Resolution No. 1 of 2024**

**M/S-** Dill/McCarrie

This resolution was adopted by unanimous vote of those present.

**No. 1 of 2024**

**Subject:                   Appointment of Municipal Solicitor**

**WHEREAS**, the City of Somers Point has identified a need for a Municipal Solicitor for 2024; and

**WHEREAS**, this contract is being awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

1. Thomas G. Smith, Esq., be and hereby is appointed as Municipal Solicitor for the City of Somers Point for the period January 1, 2024, through December 31, 2024, inclusive.
2. This Agreement is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
3. The Mayor is hereby authorized to execute an Agreement with Thomas G. Smith, Esq., in connection with these services, and, upon execution, the contract will be attached to this resolution and become a part hereof.
4. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a fair and open process, further public notice per N.J.S. 40A:11-5.(1)(a)(i) is not required.

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**Flag Salute**

City Council President Johnston led the audience in the salute to the U. S. Flag.

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Council President Johnston asked for a motion to invoke the 48-hour waiver to consider Resolution No. 36 of 2024 Appointment of Municipal Judge.  
On the motion of Council Member Dill, seconded of Council Member Owen and carried to approve a 48-hour waiver to consider Resolution No. 36 of 2024.

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**Invocation**

Police Chaplain Louis Strugala offered the invocation.

Council President Johnston thanked him for his inspiring words.

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Poet Laureate, Erin Castaldi read aloud a poem.

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Council President Johnston welcomed and thanked Senator Vincent Polistina, County Commissioners John Risley and Maureen Kern, Republican County Committee Chairman Don Purdy, County Clerk Joe Giraldo, Atlantic County Sheriff Joe O'Donoghue, Assemblyman Donald Guardian, former Council Member Bobby Donavon, and the infamous Greg Gregory.

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**Members of City Council Address the Public**

Council Member DePamphilis expressed his desire to continue his work in the City and hopes to focus on the redevelopment of Bay Avenue in the upcoming year.

Council Member Haberkorn thanked the residents, his colleagues, and his family for their continued support. He emphasized what an honor it is to represent Somers Point and looks forward to working with everyone.

Council Member Dill started by congratulating Mayor Tapp and Council Members Haberkorn and DePamphilis on their successful elections. Next, he thanked the City volunteers, employees, professionals, residents and his family.

Council Member McGuigan thanked his family for their support. He then thanked the City employees, Police Department, Volunteer Fire Department, Office of Emergency Management, and

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all other volunteers for the work they do for the City. In addition, he recognized newly elected Mayor Tapp.

Council Member Owen thanked his family for their continued support and the First Responders and volunteers for their dedication. He also recognized past and present Veterans and Service Members and thanked them for their service. Lastly, he looks forward to working with Council and Mayor Tapp in the upcoming year.

Council Member McCarrie showed his appreciation for his wife, everyone in attendance, his colleagues, and the City professionals.

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## **Mayor Dennis Tapp Addresses the Public**

Mayor Tapp started by thanking everyone in attendance as well as his family for their unwavering support. He expressed his appreciation for his family members watching via YouTube and congratulated his grandson on his Student Council win. He recognized the volunteers and everyone who supported him with his campaign and pledged to serve the City with integrity and transparency. He emphasized that his door is always open, and he looks forward to working together to build a stronger community.

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## **Proclamations:**

The following proclamations were read by Mayor Tapp.

### **No. 1 of 2024**

**Subject:           Appointing Historic Preservation Commission**

**WHEREAS**, the City Council by Ordinance has established a Historic Preservation Commission in accordance with N.J.S.A. 40:55D-107 et seq. as more specifically set forth in Section 114-202 in Article XXVIII of Chapter 114 of the Somers Point Municipal Code; and

**WHEREAS**, the Somers Point Historical Commission currently consists of seven regular members and two alternate members; and

**WHEREAS**, it is the jurisdiction of the Mayor to make said appointments to the Commission; and

**WHEREAS**, it has also been determined that for a seven-member Commission, at least one member shall be a Class A member, one member shall be a Class B member and a third member shall be either a Class A or a Class B member so that a total of at least one less than a majority shall be of Classes A and B; and

**WHEREAS**, Mayor Dennis Tapp wishes to reappoint Tara McGinnis as Class A members, said terms expiring December 31, 2025; and

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**WHEREAS**, Mayor Dennis Tapp wishes to reappoint Greg DiSabatino as Class C members, said terms expiring December 31, 2025; and

**WHEREAS**, Mayor Dennis Tapp wishes to reappoint Lois Gregory (Alt. No. 1) and Debi Argent (Alt. No. 2) with a term expiring 12/31/2025; and

**WHEREAS**, Mayor Dennis Tapp wishes to reaffirm the following appointments with the term expiration dates designated below

**BE IT PROCLAIMED THAT** the Historic Preservation Commission consists of the following members with their terms of office noted:

<b>CLASS A</b>	<b>EXPIRATION OF TERM</b>
Tara McGinnis - Regular Member	December 31, 2025
<b>CLASS B</b>	
Donna Mohr - Regular Member	December 31, 2024
Levi Fox – Regular Member	December 31, 2024
<b>CLASS C</b>	
William Reinert - Regular Member	December 31, 2024
Marian McVeigh - Regular Member	December 31, 2024
Greg DiSabatino – Reg. Member	December 31, 2025
Patricia Pierson – Regular Member	December 31, 2024
<b>ALTERNATES</b>	
Lois Gregory (Alt. No. 1)	December 31, 2025
Debi Argent (Alt. No. 2)	December 31, 2025

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## No. 2 of 2024

**Subject:       Appointing Planning Board Members**

**WHEREAS**, Mayor Dennis Tapp hereby reappoints Michael R. Sweeney with a term expiring of 12/31/2024 and appoints Paul Striefsky and Jack Shields (Class IV) with a term expiring 12/31/2027; and

**BE IT PROCLAIMED THAT** the Planning Board as of this date consists of the following members with the expiration of terms noted:

<b>CLASS I</b>	<b>EXPIRATION OF TERM</b>
Mayor Dennis Tapp	Term of Office
<b>CLASS II</b>	
Michael R. Sweeney	One (1) Year Term 12/31/24
<b>CLASS III</b>	
Howard Dill	One (1) Year Term 12/31/24
<b>CLASS IV</b>	
Jack Shields	December 31, 2027
Brian Cotton	December 31, 2024
David Sharp	December 31, 2025
Paul Striefsky	December 31, 2027
Gerald “Max” Slusher (Alt. No. 1)	December 31, 2024
Vince Lombardi (Alt. No. 2)	December 31, 2024

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**No. 3 of 2024**

**Subject: Environmental Commission Appointments**

**WHEREAS**, vacancies exist on the Somers Point Environmental Commission due to the expiration of the terms and resignations of certain members; and

**WHEREAS**, Mayor Dennis Tapp hereby reappoints Sue Seckinger, Paul Ludgate and Jack Sheilds for terms expiring December 31, 2026; and

**THE SOMERS POINT ENVIRONMENTAL COMMISSION** shall consist of the following members with the expiration of terms noted:

Dan Meyers	December 31, 2025
Linda Keyser	December 31, 2025
Sue Seckinger	December 31, 2026
Paul Ludgate	December 31, 2026
Jack Shields	December 31, 2026
Bill Reinert	December 31, 2024
John Helbig, (Chair)	December 31, 2024

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**No. 4 of 2024**

**Subject: Appointing Veteran’s Advisory Board**

**WHEREAS**, the Mayor and City Council for the City of Somers Point established, by virtue of Ordinance No. 7 of 2019 and under the authority of *N.J.S.A. 40A:1-1 et. seq.*, a Veterans Advisory Board for the City of Somers Point for the purpose of keeping the Mayor and Council informed of developments regarding veterans and for the purposes of coordination of Veteran related activities, issues, parades and developments which, in effect, affect the entire community; and

**WHEREAS**, the Mayor is desirous of appointing to said Veterans Advisory Board those members of the community whose qualifications meet those specified by said Ordinance; and

**WHEREAS**, the citizens that are hereby proclaimed to be members of the first Veterans Advisory Board within the City of Somers Point have served their Country honorably and with distinction and will be of benefit to the Mayor and Council in addressing and promoting the needs and affairs of veterans within our City for the betterment of our community and are otherwise eligible to serve on the Veteran’s Advisory Board.

**NOW, THEREFORE**, I, Dennis Tapp by virtue of the authority vested in me as Mayor of the City of Somers Point, County of Atlantic and State of New Jersey, do hereby proclaim that effective immediately the following persons shall be and are hereby appointed as members of the Veterans Advisory Board for the terms and positions so specified:

<b>Members</b>	<b>Expiration of Term</b>
Thomas Innocente (U.S. Navy/U.S. Army Reserve)	12/31/2025

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Ron Bird (U.S. Navy)	12/31/2025
John L. Glasser, Jr.(U. S. Air Force)	12/31/2024
Bill Butler (Marine Corps.)	12/31/2026
Vacant	12/31/2024
Larry Lemieux (Marine Corps.)	12/31/2026
Fred Fontana (U.S. Air Force)	12/31/2026
Howard Dill (U.S. Army Reserve)	
Richard DePamphilis (U.S. Navy)	

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**Resolutions:**

**Public Portion for Resolutions:**

Council President Johnston duly opened the meeting to the public. Hearing nothing from the public, the public portion was duly closed.

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**Resolutions:**

**No. 2 of 2024**

**M/S** – Dill/Owen

This resolution was adopted by a unanimous vote of those present.

Clerk Samuelson proudly swore in the Volunteer Fire Department Officers, which was met with a round of applause.

**No. 2 of 2024**

**Subject: Fire Department Officers**

**WHEREAS**, the members of the Somers Point Volunteer Fire Department have recommended the following officers; and

**WHEREAS**, the City Council of the City of Somers Point wishes to confirm said recommendations.

**NOW, THEREFORE, BE IT RESOLVED** that the officers of the Somers Point Volunteer Fire Department are as follows, with their terms noted hereon:

<b>CITY FIRE CHIEF</b> (3 Yr. Term – Exp. 12/31/25)	Michael R. Sweeney
<b>DEPUTY FIRE CHIEF</b> (3 Yr. Term – Exp. 12/31/25)	Michael C. Sweeney
Asst. Chief (1 year) Exp. 12/31/24	James Somers
Asst. Chief (1 year) Exp. 12/31/24	Jay Loder

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Captain (1 year) Exp. 12/31/24  
Captain (1 year) Exp. 12/31/24  
Lieutenant (1 year) Exp. 12/31/24  
Lieutenant (1 year) Exp.12/31/24  
Fire Marshall (3 years) Exp. 12/31/24  
Asst. Fire Marshall (1 year) Exp. 12/31/24  
Safety Officer (1 year) Exp. 12/31/24  
Safety Officer (1 year) Exp. 12/31/234

Timothy Welsh  
Patrick Winkler  
Christopher Martin, Jr.  
Robert Blaine  
Kimball Feinstein  
Grae Ayers  
Robert Blumberg  
Michael Weierbach

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**No. 3 of 2024**

**M/S – Owen/Dill**

This resolution was adopted by a unanimous vote of those present.

Clerk Samuelsen proudly swore in the Harbor Master and Deputy Emergency Management Officers, which was met with a round of applause.

**No. 3 of 2024**

**Subject: Appointments/Harbor Master and Deputy Emergency Management Coordinators**

**WHEREAS**, it is the duty of Mayor Dennis Tapp to make certain appointments to various offices in the City of Somers Point as their terms expire.

**NOW, THEREFORE, BE IT RESOLVED** that the following list of appointments made by Mayor Tapp on the first day of January 2024, be confirmed at this time by the City Council.

**HARBOR MASTER**

1 Year Term (Expires 12/31/24)

Mike Kedziora

**MUNICIPAL COORDINATOR, OFFICE**

**OF EMERGENCY MANAGEMENT**

3 Year Term (Expires 12/31/26)

Philip Gaffney

**DEP. MUNICIPAL COORDINATORS, OFFICE**

**OF EMERGENCY MANAGEMENT**

1 Year Terms (Expire 12/31/24)

Police Chief Robert C. Somers

Bill Cabiness

Jack Shields

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**No. 8 of 2024**

**M/S – Dill/McCarrie**



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This resolution was adopted by a unanimous roll call vote.

**No. 8 of 2024**

**Subject: Temporary Budget**

**WHEREAS**, N.J.S. 40A:4-19 provides that the governing body may, by resolution, make appropriations to provide for the period between the beginning of the fiscal year and the adoption of the budget.

**NOW, THEREFORE**, be it resolved by the City Council of the City of Somers Point, New Jersey that the following temporary budget be and is hereby adopted for 2024.

**APPROPRIATIONS - CURRENT FUND**

<b>GENERAL GOVERNMENT FUNCTIONS</b>	<b>2022 Amount</b>	<b>Temporary Amount</b>
General Administration	S&W 165,500.00	35,000.00
	OE 55,000.00	20,000.00
Mayor and Council	S&W 69,000.00	20,000.00
	OE 80,000.00	25,000.00
Veteran's Events	OE 1,500.00	1,500.00
Municipal Clerk	S&W 179,700.00	54,000.00
	OE 56,300.00	20,000.00
Financial Administration	S&W 80,800.00	35,000.00
	OE 45,000.00	20,000.00
Audit Services	OE 43,000.00	20,000.00
Computerized Data Processing	OE 60,000.00	20,000.00
Tax Assessment Administration	S&W 20,000.00	10,000.00
	OE 85,000.00	25,000.00
Tax Collection	S&W 86,000.00	40,000.00
	OE 20,000.00	10,000.00
Legal Services	S&W	
	OE 230,000.00	70,000.00
Engineering Services	S&W	
	OE 15,000.00	5,000.00
Economic Development Commission	OE 20,000.00	7,500.00
<b>LAND USE ADMINISTRATION</b>	X	
Planning Board	S&W 21,500.00	9,000.00
	OE 24,500.00	9,000.00
Zoning Board of Adjustment	S&W 21,500.00	9,000.00

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	OE	14,900.00	9,000.00
Environmental Commission	OE	2,000.00	2,000.00
Historic Commission	OE	3,000.00	3,000.00
Arts Commission	OE	4,000.00	4,000.00
<b>CODE ENFORCEMENT AND ADMINISTRATION</b>	X		
Uniform Construction Code Enforcement Functions	S&W	119,400.00	60,000.00
Uniform Construction Code Enforcement Functions	OE	23,900.00	12,000.00
Other Code Enforcement Functions	S&W	54,200.00	15,000.00
	OE	27,700.00	12,000.00
Demolition of derelict buildings	OE	5,000.00	
<b>INSURANCE</b>	X		
Unemployment Insurance	OE	20,000.00	10,000.00
Surety Bond Premiums	OE	1,000.00	1,000.00
Other Insurance/General Liability	OE	120,000.00	75,000.00
Workers Compensation Insurance	OE	313,500.00	160,000.00
Employee Group Insurance	OE	1,685,000.00	650,000.00
Group Insurance Opt-out	OE	20,000.00	
<b>PUBLIC SAFETY FUNCTIONS</b>	X		
Police Department	S&W	3,518,000.00	900,000.00
	OE	163,500.00	70,000.00
Police Dispatch/911	S&W	395,600.00	110,000.00
	OE	21,500.00	6,000.00
Office of Emergency Management	S&W	12,500.00	8,000.00
	OE	8,100.00	3,000.00
Fire Department	S&W	42,200.00	16,000.00
	OE	147,100.00	50,000.00
Fire Prevention Bureau	S&W	2,000.00	1,000.00
	OE	2,000.00	1,000.00
Municipal Prosecutor's Office	S&W		
	OE	20,000.00	6,000.00
Emergency Medical Services	S&W		
	OE	57,000.00	25,000.00
<b>PUBLIC WORKS FUNCTIONS</b>	X		
Other Public Works Functions	S&W	648,600.00	200,000.00
	OE	63,000.00	45,000.00
Solid Waste Collection	S&W	652,500.00	155,000.00
	OE	228,600.00	75,000.00
Buildings and Grounds	S&W	201,500.00	45,000.00

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	OE	85,000.00	40,000.00
Vehicle Maintenance	OE	126,000.00	50,000.00
<b>APT. TRASH COLLECTION</b>	OE	50,000.00	15,000.00
<b>PL2001,c.025</b>			
<b>MUNICIPAL SERVICES ACT</b>	X		
Community (Municipal) Services Act	OE	90,000.00	30,000.00
<b>HEALTH AND HUMAN SERVICES</b>	X		
Animal Control Services	OE	10,000.00	3,000.00
<b>PARKS AND RECREATION</b>	X		
<b>FUNCTIONS</b>			
Recreation Services and Programs	S&W	52,200.00	14,000.00
	OE	40,000.00	10,000.00
Maintenance of Parks	S&W	226,900.00	60,000.00
	OE	42,000.00	10,000.00
<b>MUNICIPAL COURT</b>	X		
	S&W	198,700.00	50,000.00
	OE	20,950.00	10,000.00
Public Defender	S&W		
	2	12,000.00	6,000.00
<b>OTHER COMMON OPERATING</b>	X		
<b>FUNCTIONS (UNCLASSIFIED)</b>			
<b>UTILITY EXPENSES AND BULK</b>	X		
<b>PURCHASES</b>			
Fire Hydrants	OE	117,000.00	45,000.00
Electricity	OE	160,000.00	70,000.00
Street Lighting	OE	150,000.00	70,000.00
Telephone	OE	51,000.00	20,000.00
Water	OE	40,000.00	15,000.00
Natural Gas	OE	50,000.00	35,000.00
Fuel Oil - Heating	OE	1,000.00	1,000.00
Fuel Oil - Diesel	OE	58,000.00	50,000.00
Telecommunications costs	OE	19,000.00	6,000.00
Sewerage processing and disposal	OE	7,200.00	7,000.00
Gasoline	OE	75,000.00	50,000.00
<b>LANDFILL/SOLID WASTE DISPOSAL</b>	OE	290,000.00	85,000.00
<b>COSTS</b>			
<b>CONTINGENT</b>	OE	1,000.00	
<b>STATUTORY EXPENDITURES</b>	X		
Public Employees Retirement System	OE	459,453.00	
Social Security	OE	534,299.00	143,000.00
Defined Contribution Retirement Plan	OE	13,000.00	5,000.00
Police and Fire Retirement System	OE	781,295.00	

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<b>DEFERRED CHARGES PRIOR YEARS' BILLS</b>	OE		
<b>PRIVATE CONTRIBUTIONS</b>	X		
<b>LOSAP</b>	OE	20,000.00	
<b>STATUTORY EXPENDITURES</b>	X		
<b>RECYCLING TAX APPROPRIATIONS (PL 2008, c311)</b>	OE	12,011.85	
<b>HEALTH INSURANCE EXCLUSION RESERVE FOR TAX APPEALS</b>			
<b>FEDERAL AND STATE GRANTS</b>	X		
Recycling Tonnage Grant	OE		
Safe and Secure - State	OE	12,621.00	
City	OE	173,000.00	60,000.00
Matching Funds for Grants	OE	1,000.00	
Local Arts Development Program: Beach Concerts	OE	9,750.00	
Local Arts Development Program: Arts Commission	OE	5,050.00	
NJ Law & Public Safety - Body Armor Grant	OE	1,589.39	
NJDOT FY 2022 Ocean Ave	OE	350,000.00	
American Rescue Plan	OE	1,064,897.00	
NPP Bayfront Preservation	OE	125,000.00	
Local Recreation Improvement Grant	OE	75,000.00	
Body Worn Cameras	OE	30,570.00	
<b>CAPITAL IMPROVEMENTS</b>	OE		
Capital Improvement Fund	OE	153,000.00	45,000.00
<b>MUNICIPAL DEBT SERVICE</b>	X		
Bond Principal	OE	1,571,000.00	1,000,000.00
Note Principal	OE	-	
Bond Interest	OE	350,600.00	300,000.00
Note Interest	OE	53,300.00	-
<b>DEFERRED CHARGES</b>	X		
Deferred Charges to Future Taxation Unfunded	OE	-	
Special Emergency - Reassessment	OE	-	
Subtotal, without the reserve for uncollected taxes:		17,745,986.24	
<b>RESERVE FOR UNCOLLECTED TAXES</b>	OE	1,139,392.04	
<b>TOTAL BUDGET</b>			<b>5,499,000.00</b>
		<b>18,885,378.28</b>	
<b>LESS EXCEPTIONS: CAPITAL IMPROVEMENTS</b>			

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Capital Improvement Fund	153,000.00	45,000.00
<b>MUNICIPAL DEBT SERVICE</b>		
Bond Principal	1,571,000.00	1,000,000.00
Note Principal	-	
Bond Interest	350,600.00	300,000.00
Note Interest	53,300.00	-
<b>TOTAL EXCEPTIONS</b>	<b>2,127,900.00</b>	<b>1,345,000.00</b>
ALLOWABLE INCLUSIONS	16,757,478.28	<b>4,154,000.00</b>
ALLOWABLE AMOUNT (less exceptions)	0.2625	
MAXIMUM TEMPORARY BUDGET (less exceptions)	4,398,838.05	
APPROPRIATIONS - SEWER UTILITY		
SEWER UTILITY OPERATING	2022 Amount	Temporary Amount
<b>Salaries</b>	<b>S&amp;W</b>	<b>140,000.00</b>
<b>Other Expenses</b>	<b>OE</b>	<b>140,000.00</b>
Atlantic County Utility Authority	OE	290,000.00
Deferred Charges - Overexpenditure of	OE	
Appropriations		
MUNICIPAL DEBT SERVICE		
Bond Principal	475,200.00	300,000.00
<b>Bond Interest</b>	102,000.00	123,000.00
BAN Principal	-	
BAN Interest	30,100.00	
Social Security	40,000.00	5,000.00
Capital Improvement Fund	-	
<b>TOTAL BUDGET</b>	<b>2,803,400.00</b>	<b>998,000.00</b>
LESS EXCEPTIONS:		
<b>CAPITAL IMPROVEMENTS</b>		
<b>Capital Improvement Fund</b>		
MUNICIPAL DEBT SERVICE		
Bond Principal	475,200.00	300,000.00
<b>Note Principal</b>	102,000.00	123,000.00
Bond Interest	-	
Note Interest	30,100.00	
<b>TOTAL EXCEPTIONS</b>	<b>607,300.00</b>	<b>423,000.00</b>
ALLOWABLE INCLUSIONS	2,196,100.00	575,000.00
ALLOWABLE AMOUNT	0.2625	

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MAXIMUM TEMPORARY BUDGET | 576,476.25 |

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**No. 9 of 2024**

**M/S** – Owen/McCarrie

This resolution was adopted by a unanimous vote of those present.

**No. 9 of 2024**

**Subject:                   Zoning Board Appointments**

**WHEREAS**, City Council reappoints Mike Kedziora with a term expiring December 31, 2027 and appoints Harry Kent as Alternate Number 2 with a term expiring 12/31/2025; and **NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point, New Jersey that the Somers Point Zoning Board of Adjustment is constituted as follows:

<b>MEMBER</b>	<b>EXPIRATION OF TERM</b>
Carl “Skip Mel”	Dec. 31, 2027
Joseph Craddock	Dec. 31, 2024
Shawn Rowan	Dec. 31, 2025
John Helbig	Dec. 31, 2024
Elizabeth Lawler	Dec. 31, 2026
Mike Kedziora	Dec. 31, 2027
Rex Granus	Dec. 31, 2026
<b>Alternates:</b>	
Doug Gilbert (No. 1)	Dec. 31, 2024
Harry Kent (No. 2)	Dec. 31, 2025

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**No. 11 of 2024**

**M/S** – Owen/McCarrie

This resolution was adopted by a unanimous vote of those present.

**No. 11 of 2024**

**Subject:                   Appointment of Municipal Prosecutor**

**WHEREAS**, the City of Somers Point desires to appoint Kelly Blanchet, Esq., as Municipal Prosecutor, effective January 1, 2024 to December 31, 2024; and

**WHEREAS**, this contract is awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2024, 7:00 p.m.**

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

1. Kelly Blanchet, Esq., be and is hereby appointed as Municipal Prosecutor for the City of Somers Point for the period of January 1, 2024, to December 31, 2024.
2. The Mayor is hereby authorized to execute an Agreement with Kelly Blanchet, Esq., for the calendar year 2024. Upon execution, a copy of the contract will be attached to this resolution and become a part hereof.
3. This Agreement is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
4. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5.(1)(a)(i) is not required.

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**No. 12 of 2024**

**M/S – Owen/McCarrie**

This resolution was adopted by a unanimous vote of those present.

**No. 12 of 2024**

**Subject:                    Appointment of Public Defender**

**WHEREAS**, the City of Somers Point wishes to appoint Megan Hoener, Esq., as Municipal Public Defender, effective January 1, 2024, to December 31, 2024; and

**WHEREAS**, this contract is awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

5. Megan Hoerner, Esq. be and hereby is appointed as Municipal Public Defender for the City of Somers Point for the period of January 1, 2024, to December 31, 2024.
6. This appointment is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contract Law because public bidding is not required for said service.
7. The Mayor is hereby authorized to execute an Agreement with Megan Hoerner, Esq., for the calendar year 2024. Upon execution, a copy of the contract will be attached to this resolution and become a part hereof.
8. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5.(1)(a)(i) is not required.

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**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2024, 7:00 p.m.**

**No. 13 of 2024**

M/S – Dill/McCarrie

This resolution was adopted by a unanimous vote of those present.

**No. 13 of 2024**

**Subject: Contracting with Municipal Accountant**

**WHEREAS**, N.J.S.A. 40A:5-4 requires an annual audit to be conducted by a registered municipal accountant; and

**WHEREAS**, this contract is being awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

1. The Mayor is hereby authorized to execute an Agreement with Leon Costello, RMC, of Ford, Scott & Associates for the calendar year 2024 to conduct the 2023 annual audit and assist with the preparation of the 2024 Financial Statement, 2024 Debt Statement and 2024 Budget. Upon execution, a copy of the contract will be attached to this resolution and become a part hereof.
2. This Agreement is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
3. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5.(1)(a)(i) is not required.

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**No. 14 of 2024**

M/S – Owen/McCarrie

This resolution was adopted by a unanimous vote of those present.

**No. 14 of 2024**

**Subject: Class III Planning Board Appointment**

**WHEREAS**, a vacancy exists in Class III category of the Somers Point Planning Board.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council appoints Council Member Howard Dill to the Class III category of the Somers Point Planning Board for a one-year term expiring December 31, 2024.

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**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2024, 7:00 p.m.**

**No. 16 of 2024**

M/S – Owen/McCarrie

This resolution was adopted by a unanimous vote of those present.

**No. 16 of 2024**

**Subject: Recreation Commission Appointments**

**WHEREAS**, Ordinance No. 1 of 1975 authorized the establishment of a Board of Recreation; and

**WHEREAS**, the Mayor of the City of Somers Point may appoint not less than three (3) nor more than seven (7) members as Commissioners to said Board of Recreation; and

**NOW, THEREFORE, BE IT RESOLVED** that the above appointment is hereby confirmed by the City Council.

**THE RECREATION COMMISSION**, as of this date, consists of the following members with their expiration dates noted:

<b>MEMBER</b>	<b>EXPIRATION OF TERM</b>
Donna Shields	December 31, 2026
Larry Randour	December 31, 2025
Brandon Adams	December 31, 2026
Michael Stanton	December 31, 2024
Chris Marshall	December 31, 2027
Matt Endicott	December 31, 2028
Michael Stewart	December 31, 2028

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**No. 19 of 2024**

M/S – McCarrie/Owen

This resolution was adopted by a unanimous vote of those present.

**No. 19 of 2024**

**Subject: Appointment of Tax Appeal Attorney**

**WHEREAS**, the City of Somers Point has identified a need for an attorney for Tax Appeal Matters for 2024; and

**WHEREAS**, this contract is awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

Thomas G. Smith, Esq., be and hereby is appointed as Tax Appeal Attorney for the City of Somers Point for the period of January 1, 2024, to December 31, 2024.

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2024, 7:00 p.m.**

1. This appointment is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
2. This appointment is not exclusive during the term of this contract, and that the City Council reserves the right to award work of the exact or similar nature as the work described herein to any other qualified professional, at its sole discretion.
3. The Mayor is hereby authorized to execute an Agreement in connection with these services, and, upon execution, the Agreement will be attached to this resolution and become a part hereof.
4. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5.(1)(a)(i) is not required.

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**No. 21 of 2024**

**M/S – Dill/Owen**

This resolution was adopted by a unanimous vote of those present.

Council Members Dill, McGuigan, and McCarrie expressed their appreciation towards City Engineer Schneider and the engineering firm for their continued dedication.

**No. 21 of 2024**

**Subject:                   Appointing City Engineer**

**WHEREAS**, a vacancy exists in the position of City Engineer; and  
**WHEREAS**, this contract is being awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

1. Greg Schneider of the firm of Kates Schneider Engineering, LLC, hereby is re-appointed as Municipal Engineer for the period of January 1, 2024, to December 31, 2024; and
2. This appointment is awarded without competitive bidding as a “Professional Service”, under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
3. The Mayor is hereby authorized to execute an Agreement with Greg Schneider of Kates Schneider Engineering, LLC, in connection with these services, and, upon execution, the Contract will be attached to this resolution and become a part hereof.
4. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a fair and open process, further public notice per N.J.S.A. 40A:11.5.(1)(a)(i) is not required.

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2024, 7:00 p.m.**

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**No. 22 of 2024**

**M/S – Dill/Owen**

This resolution was adopted by a unanimous vote of those present.

Council Member McGuigan recognized Polistina & Associates for their remarkable service.

**No. 22 of 2024**

**Subject: Contracting with Polistina & Associates for Engineering Services  
Regarding Somers Point Sewer Utility**

**WHEREAS**, there exists a need for engineering services in connection with the City of Somers Point Sewer Utility; and

**WHEREAS**, this Contract is being awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point, as follows:

- 1) Vincent Polistina of Polistina & Associates hereby is re-appointed to provide the engineering services necessary in connection with the City of Somers Point Sewer Utility for the year 2024.
- 2) The Mayor is hereby authorized to execute an Agreement with Vincent Polistina in connection with these services, and, upon execution, the Agreement will be attached to this resolution and become a part hereof.
- 3) This appointment is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
- 4) As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5.(1)(a)(i) is not required.

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**No. 23 of 2024**

**M/S – Owen/Dill**

This resolution was adopted by a unanimous vote of those present.

**No. 23 of 2024**

**Subject: Appointment of Bond Counsel**

**WHEREAS**, the City of Somers Point has identified a need for Bond Counsel for 2024 and

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2024, 7:00 p.m.**

**WHEREAS**, this Contract is being awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

1. Fleishman Daniels Law Offices, LLC, hereby is re-appointed as Bond Counsel for the City of Somers Point for the period January 1, 2024, through December 31, 2024, inclusive.
2. This Agreement is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
3. The Mayor is hereby authorized to execute an Agreement with Fleishman Daniels Law Offices, LLC, in connection with these services, and, upon execution, the Agreement will be attached to this resolution and become a part hereof.
4. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a fair and open process, further public notice per N.J.S.A. 40A:11.5.(1)(a)(i) is not required.

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**No. 24 of 2024**

**M/S – Haberkorn/Dill**

This resolution was adopted by a unanimous vote of those present.

Council Members Dill and Haberkorn conveyed their appreciation to the Economic Development Advisory Commission for their efforts.

**No. 24 of 2024**

**Subject: Resolution Appointing Members to the Economic Development Advisory Commission**

**WHEREAS**, Ordinance No. 1 of 2006 authorized the establishment of an Economic Development Advisory Commission; and

**WHEREAS**, Ordinances No. 31 of 2007 and Ordinance 5 of 2014 amended said Ordinance; and

**WHEREAS**, Somers Point City Council ratified in Chapter 20-3 of the City Code that the Economic Development Advisory Commission shall consist of not less than nine nor more than 12 regular members, all appointed by City Council, and all members shall have a term of office of three calendar years, or such lesser period of time as may be caused by the date of appointment, with terms expiring at 11:59 p.m., December 31 of each calendar year. Appointments shall be staggered such that not less than three appointments expire each year, and each year at least three members are to be appointed to full three-year terms.

**WHEREAS**, City Council wishes to appoint Chuck Westcot, Gerald “Max” Slusher and William Dumphy with a term expiring 12/31/2026 and:

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2024, 7:00 p.m.**

**WHEREAS**, City Council wishes to appoint Richard Baehrle as Advisory Ex-Officio with a term expiring 12/31/2024 and;

**WHEREAS**, City Council wishes to appoint Thomas Bello as Advisory Ex-Officio with a term expiring 12/31/2025 and;

and;

**NOW, THEREFORE, BE IT RESOLVED** that the Economic Development Advisory Commission consists of the following members:

<u>Regular Members</u>	<u>Expiration of Term</u>
Robert Phillips	December 31, 2024
Chuck Westcot	December 31, 2026
William Dumphy	December 31, 2026
Ginny Nelson	December 31, 2024
Denise Boyd	December 31, 2025
Rob Hopkins	December 31, 2025
John Helbig	December 31, 2025
Levi Fox	December 31, 2025
Max Slusher	December 31, 2026
Adam Merilson	December 31, 2024
<u>Advisory ExOfficio Member(s)</u>	<u>Expiration of Term</u>
Thomas Bello	December 31, 2025
Richard Baehrle	December 31, 2024

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**No. 25 of 2024**

**M/S – McCarrie/Owen**

This resolution was adopted by a roll call vote of those present, with Council Member McGuigan voting No.

Council Member Dill thanked James Franklin, Esq., for his dedication over the years.

**No. 25 of 2024**

**Subject:           Appointing Attorney to Represent the City of Somers Point in Matters Involving New Jersey Council on Affordable Housing and Fair Housing Act Matters, Regulations and Compliance**

**WHEREAS**, the City of Somers Point has identified a need for an attorney to provide advice, counsel and representation to the City of Somers Point on matters involving New Jersey Council on Affordable Housing and Fair Housing Act matters, regulations and compliance including but not limited to certain matters pending before the Superior Court of the State of New Jersey; and

**WHEREAS**, it is the intent of the City of Somers Point to appoint counsel to undertake and perform such services and provide such advice, counsel and representation as the City Council shall from time to time direct, but in any event not for a period to exceed calendar year 2024; and

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2024, 7:00 p.m.**

**WHEREAS**, this contract is awarded through a fair and open process pursuant to N.J.S.19:44A-20.4 et. Seq.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

1. Amanda H. Mazzoni, Esq., is hereby appointed as an attorney to represent, advise and counsel the City of Somers Point on certain matters involving New Jersey Council on Affordable Housing and Fair Housing Act matters, regulations and compliance including but not limited to certain matters pending before the Superior Court of the State of New Jersey; and
2. This appointment is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public contracts Law because public bidding is not required for said service.

The Mayor is hereby authorized to execute an Agreement with Amanda H. Mazzoni, Esq., to undertake and perform such services and provide such advice, counsel and representation as the City Council shall from time to time direct, but in any event not for a period to exceed calendar year 2024. The Agreement will be attached to this resolution and become a part hereof.

As indicated in the division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5.(1)(a)(i) is not required.

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**No. 30 of 2024**

**M/S – Dill/Haberkorn**

This resolution was adopted by a unanimous vote of those present.

**No. 30 of 2024**

**Subject: Somers Point Arts Commission**

**WHEREAS**, the Somers Point Arts Commission was established by Ordinance No. 13 of 2006; and

**WHEREAS**, vacancies exist on the Somers Point Arts Commission due to the expiration of the terms of the members.

**NOW, THEREFORE, BE IT RESOLVED** that the following members are hereby appointed with their terms expiring December 31, 2024:

Daniel Myers, Chair	Karen Cleighton
Donna Mohr, Vice Chair	Christine Toland-Ulrich
Lois Gregory, Secretary	Margie Gerety
Karen Sutherland	Shana Kestrel
	Ginny Swift

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**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2024, 7:00 p.m.**

**No. 31 of 2024**

M/S – McCarrie/Haberkorn

This resolution was adopted by a unanimous vote of those present.

**No. 31 of 2024**

**Subject:                   Green Team Advisory Committee**

**WHEREAS**, The City of Somers Point strives to save tax dollars, assure clean land, air and water, and improve working and living environments as steps to building a sustainable community that will thrive well into the new century; and

**WHEREAS**, The City of Somers Point hereby acknowledges that the residents of Somers Point desire a stable, sustainable future for themselves and future generations; and

**WHEREAS**, by endorsing a sustainable path, the City of Somers Point is pledging to educate itself and community members further about sustainable activities and to develop initiatives supporting sustainable local government practices; and

**WHEREAS**, The City of Somers Point desires to focus attention on “Green” issues, so the City Council established a Green Team Advisory Committee pursuant to Ordinance No.21 of 2009; and

**NOW THEREFORE BE IT FINALLY RESOLVED**, by the City Council of Somers Point that the following persons are hereby appointed to Green Team Advisory Committee:

<i>1 Year Term Expires on:</i>	<i>Name</i>
December 31, 2024	Vacant
December 31, 2024	Dan Meyers
December 31, 2024	Linda M. Keyser
December 31, 2024	William Reinert
December 31, 2024	Sue Seckinger
December 31, 2024	John Helbig
December 31, 2024	Paul Ludgate

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**No. 32 of 2024**

M/S – Owen/McCarrie

This resolution was adopted by a unanimous vote of those present.

Council Member Dill recognized Mr. Rutala for his service to the City.

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2024, 7:00 p.m.**

**No. 32 of 2024**

**Subject:                   Appointing Planner and Grant Consultant**

**WHEREAS**, the City of Somers Point has identified a need for a Planner and Grant Consultant to provide advice, counsel and representation to the City of Somers Point on matters involving planning and grant opportunities; and

**WHEREAS**, it is the intent of the City of Somers Point to appoint a Planner and Grant Consultant to undertake and perform such services and provide such advice, counsel and representation as the City Council shall from time to time direct, but in any event not for a period to exceed calendar year 2024; and

**WHEREAS**, this contract is awarded through a fair and open process pursuant to N.J.S.19:44A-20.4 et. Seq.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

1. James M. Rutala Associates, LLC, is hereby appointed as a planner to represent, advise and counsel the City of Somers Point on certain matters involving planning, grant opportunities and grant writing; and
2. This appointment is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public contracts Law because public bidding is not required for said service.
3. This appointment is not exclusive during the term of this Contract, and that City Council reserves the right to award work of the exact or similar nature as the work described herein to any other qualified professional, at its sole discretion.
4. The Mayor is hereby authorized to execute an Agreement with James M. Rutala Associates, LLC, to undertake and perform such services and provide such advice, counsel and representation as the City Council shall from time to time direct, but in any event not for a period to exceed calendar year 2024. The Agreement will be attached to this resolution and become a part hereof.
5. As indicated in the division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and Open process, further public notice per N.J.S.A. 40A:11.5.(1)(a)(i) is not required.

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**No. 33 of 2024**

**M/S – Owen/McCarrie**

This resolution was adopted by a unanimous vote of those present.

Council Member McGuigan emphasized the importance of the work that Reverend Strugala does for the City and the Police Department.

**No. 33 of 2024**

**Subject:                   Appointing Reverend Louis Strugala – Police Chaplain**



**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2024, 7:00 p.m.**

**WHEREAS**, it is the desire of the City Council of the City of Somers Point to appoint Pastor Louis Strugala as the Police Chaplain for the Somers Point Police Department; and

**WHEREAS**, Pastor Strugala is in good standing as an ordained clergyman with basic training as a chaplain; and

**WHEREAS**, Pastor Strugala has agreed to serve on as a volunteer in the role of the Police Chaplain without rank, salary, or any other benefits; and

**WHEREAS**, the Police Chaplain will report to and be directed by the Chief of Police, his duties shall include, but not be limited to, assisting the department with Death Notices, station house adjustments, confidential counseling of any Police Officer who seeks such counseling, and any other duties that maybe assigned by the Police Chief;

**NOW, THEREFORE, IT IS HEREBY RESOLVED**, that Pastor Louis Strugala is appointed as the Chaplain of the Somers Point Police Department by the City Council of the City of Somers Point, to serve in that capacity until December 31, 2024.

It is further **RESOLVED** that the City Council of Somers Point conveys their gratitude and appreciation to Pastor Strugala for agreeing to service in this role.

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**No. 34 of 2024**

**M/S – Owen/Dill**

This resolution was adopted by a unanimous vote of those present.

**No. 34 of 2024**

**Subject: Resolution Authorizing the City of Somers Point to Appoint a Tax Consultant**

**WHEREAS**, the City of Somers Point has identified a need for a Tax Consultant for 2024, namely James Renwick, Certified Tax Assessor (CTA); and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

5. James Renwick, CTA, be and hereby is appointed as Tax Consultant for the City of Somers Point for the period January 1, 2024, through December 31, 2024, inclusive.
6. This Agreement is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because public bidding is not required for said service.
7. The Mayor is hereby authorized to execute an Agreement with James Renwick, CTA, in connection with these services, and, upon execution, the Contract will be attached to this resolution and become a part hereof.

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**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2024, 7:00 p.m.**

**No. 36 of 2024**

**M/S – McCarrie/Owen**

This resolution was adopted by a unanimous vote of those present.

Council Member McGuigan thanked Judge Freed for his commitment to the City.

**No. 36 of 2024**

**Subject: Reappointing Judge Freed**

**WHEREAS**, the term of Municipal Judge in the City of Somers Point has expired; and  
**WHEREAS**, N.J.S.A. 2B:12-4 provides for the appointment of a Municipal Judge for a term of three years which appointment is made by the Mayor with the advice and consent of the Council; and

**WHEREAS**, Mayor Dennis Tapp, wishes to reappoint Howard E. Freed, Esq., to the position of Municipal Judge in the City of Somers Point, whose term shall begin January 1, 2024, and shall expire on December 31, 2026; and

**WHEREAS**, the City Council has duly considered said reappointment and intends by this resolution to confirm same.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point that the reappointment of Howard E. Freed, Esq., to the position of Municipal Judge for the period aforesaid be and hereby is confirmed.

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**Consent Agenda:**

On the motion of Council Member Dill, seconded Council Member Owen and carried to approve the Consent Agenda regarding the following resolutions.

**No. 4 of 2024**

**Subject: Designating Council Meeting Dates**

**BE IT RESOLVED** by the Council of the City of Somers Point that the dates listed below be designated as the time for regular Council Meetings for the year 2024 and said meetings shall be held in the Council Chambers of the Municipal Services Building and convene at 7:00 p.m., prevailing time.

**BE IT FURTHER RESOLVED** by the Council of the City of Somers Point that the dates listed below be designated as the time for Work Sessions and Executive Session as needed for the year 2024 and said work sessions and Executive Sessions shall be held immediately subsequent to the completion of the regularly scheduled Council meetings.

**NOW, THEREFORE, BE IT RESOLVED** that the above meetings are scheduled in conjunction with the Open Public Meetings Act of 1975 and the City Clerk is hereby directed to post a copy of this Resolution on the appropriate Bulletin Boards in the Municipal Buildings for the public's

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2024, 7:00 p.m.**

information, and to the City’s website, as well as to furnish local newspapers with a copy of this Resolution not later than January 10, 2024.

**Meeting Dates**

January 11, 2024	Regular Mtg.	June 13, 2024	Regular Mtg.
January 25, 2024	Regular Mtg.	June 27, 2024	Regular Mtg.
February 8, 2024	Regular Mtg.	July 11, 2024	Regular Mtg.
February 22, 2024	Regular Mtg.	August 8, 2024	Regular Mtg.
March 14, 2024	Regular Mtg.	September 12, 2024	Regular Mtg.
March 28, 2024	Regular Mtg.	September 26, 2024	Regular Mtg.
April 11 2024	Regular Mtg.	October 10, 2024	Regular Mtg.
April 25, 2024	Regular Mtg.	October 24, 2024	Regular Mtg.
May 09, 2024	Regular Mtg.	November 21, 2024	Regular Mtg.
May 23, 2024	Regular Mtg.	December 12, 2024	Regular Mtg.
Vineland Daily	Ocean City Sentinel	Asbury Park Press	
The Press of Atlantic City	Municipal Services Building		
The Current	somerspointgov.org		

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**No. 6 of 2024**

**Subject: Financial Depositories**

**WHEREAS**, the following financial institutions are enumerated as depositories of City funds:  
 Republic Bank, Somers Point, NJ  
 Sturdy Savings Bank, Somers Point, NJ  
 New Jersey Cash Management Fund, Jersey City, NJ

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

1. That funds of the City of Somers Point which may be on deposit at any of the above enumerated financial institutions may be withdrawn on checks, drafts, advises of debit, notes or other orders for the payment of monies bearing any two signatures of the following individuals: Dennis Tapp, Mayor; Lucy R. Samuelson, City Clerk; Jason Frost, City Administrator, Chief Financial Officer; Shana W. Kestrel, and the financial institution shall be and is authorized to honor and pay the same whether or not they are payable to bearer or to the individual order of any of the approved signatories.
2. That the financial institution is hereby directed to accept and pay without further inquiry any item drawn against any of the City’s accounts with the financial institution bearing the signature or signatures as authorized above or otherwise, even though drawn or endorsed to the order of any signatory signing or tendered by such signatory for cashing or in payment of the individual obligation of such signatory or for deposit to the signatory’s personal account and the financial institution shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed in

**REORGANIZATION MEETING  
MAYOR AND CITY COUNCIL  
January 5, 2024, 7:00 p.m.**

accordance with the resolutions contained herein, or the application or disposition of such item or the proceeds of such item.

3. That any one of such signatories is authorized to endorse all checks, drafts, notes and other items payable to or owned by the City for deposit with the financial institution, or for collection or discount by the financial institution; and to accept drafts and other items payable at the financial institution.
4. That the above-named signatories are authorized and empowered to execute such other agreements, including, but not limited to, special depository agreements and arrangements regarding the manner, conditions, or purposes for which funds, checks, or items of the City may be deposited, collected, or withdrawn and to perform such other acts as they deem reasonably necessary to carry out the provisions of these resolutions.
5. That the authorities hereby conferred upon the above-named signatory shall be and remain in full force and effect until written notice of the revocation thereof shall have been delivered to and received by that financial institution at each location where an account is maintained. Any such notice shall not affect any items in process at the time notice is given.
6. That the City Administrator and Chief Financial Officer be and are hereby empowered to establish and maintain the accounts they deem necessary at any of the above enumerated depositories.

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**No. 7 of 2024**

**Subject:                   Appointing Certifying Agent**

**WHEREAS**, the rules and regulations of the Civil Service Commission require that the City of Somers Point designate a certifying agent for payroll reports and other matters.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council that Lucy R. Samuelsen is hereby designated as said certifying agent to the Civil Service Commission.

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**No. 10 of 2024**

**Subject:                   Authorizing the Somers Point Tax Assessor in Conjunction with Somers Point Special Tax Counsel to Settle and Compromise Certain Real Property Tax Appeals Pending Before the Atlantic County Board of Taxation or the New Jersey Tax Court**

**WHEREAS**, from time to time the Tax Assessor is presented with an opportunity to compromise, settle or otherwise dispose of certain tax appeals pending before the Atlantic County Board of Taxation or the New Jersey Tax Court; and

**WHEREAS**, for reasons of efficiency this Governing Body has determined that the Tax Assessor should not be required to present each such settlement to this body for approval; and

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**WHEREAS**, it is in the best interest of the City to authorize the Tax Assessor in conjunction with Special Tax Counsel to enter into and consummate such settlements,

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Taxing District of Somers Point that the Tax Assessor, in consultation with the Somers Point Special Tax Counsel is hereby authorized to settle or otherwise dispose of matters pending before the Atlantic County Board of Taxation or the Tax Court of the State of New Jersey without the prior authorization of this Governing Body when the amount of the settlement results in an assessed value which will not reduce the amount of the property tax payment due to the City of Somers Point by more than Ten Thousand Dollars (\$10,000.00) for any such property in any single tax year.

**IT IS FURTHER RESOLVED** that any settlement in excess of that threshold shall require the prior approval of this Governing Body.

**IT IS FURTHER RESOLVED** that the Tax Assessor in combination with the Special Tax Counsel shall render a quarterly written report to Council and the City Administrator, or on such more frequent basis as the Administrator or Council liaison may from time to time request, identifying those cases settled, all agreed upon assessment reductions, and the aggregate impact upon the property tax revenues to be derived by the City as a result of such settlements.

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**No. 15 of 2024**

**Subject: Authorizing Chief Financial Officer and City Administrator to Pay Required Bills**

**WHEREAS**, it is recognized that the operational needs of the City may require certain bills to be paid prior to the opportunity for individual review and approval by City Council during the calendar year 2024.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point that the City Administrator and Chief Financial Officer are hereby empowered to pay those bills which they deem necessary, on an as-needed basis.

**BE IT FURTHER RESOLVED** that said authorization is expressly conditioned upon the availability of sufficient funds, and all bills so paid will be presented to City Council by separate listing at the first meeting subsequent to payment.

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**No. 17 of 2024**

**Subject: Adopting Cash Management Plan**

**WHEREAS**, the State of New Jersey Local Fiscal Affairs Law, N.J.S.A. 40A:5, et seq. requires that municipalities adopt a Cash Management Plan which is

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designed to assure, to the extent practical, investment of local funds in interest bearing accounts and other permitted investments; and

**WHEREAS**, the Cash Management Plan must include:

- 1) The designation of a public depository or depositories
- 2) The authorization for investments as permitted by various applicable laws
- 3) The annual submission of the Cash Management Plan to the governing body, which must be approved by a majority vote.
- 4) An annual audit of the Cash Management Plan
- 5) That when an investment is in bonds which mature in more than one year, a determination that the maturity approximates the prospective time when such funds are needed

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point that the Cash Management Plan attached hereto and made a part hereof is hereby adopted for the year 2024.

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**No. 18 of 2024**

**Subject:           Appointing Risk Management Consultant for Atlantic County Municipal Joint Insurance Fund & Municipal Excess Liability JIF**

**WHEREAS**, the Governing Body of the City of Somers Point has resolved to join the Atlantic County Municipal Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund, each a self- insurance pooling fund, following a detailed analysis; and

**WHEREAS**, the Bylaws of said Funds require that each Municipality appoint a **RISK MANAGEMENT CONSULTANT** to perform various professional services as detailed in the Bylaws; and

**WHEREAS**, the Bylaws indicate a fee not to exceed six percent (6%) of the Municipal Assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the Governing Body; and

**WHEREAS**, this contract is awarded through a fair and open process pursuant to N.J.S. 19:44A-20.4 et. seq.; and

**WHEREAS**, the governing body has determined to secure these services as an exception to a fair and open process pursuant to N.J.S. 19:44A-20.5; and

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point as follows:

1. Glenn Insurance of Absecon, New Jersey be and is hereby appointed Risk Management Consultant for the period of January 1, 2024, to December 31, 2024, in accordance with 40A:11-5; and
2. This appointment is awarded without competitive bidding as a “Professional Service” under the provisions of the Local Public Contracts Law because public bidding is not required for said service.

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3. The Mayor is hereby authorized to execute an agreement with Glenn Insurance in connection with these services, and, upon execution, the contract will be attached to this resolution and become a part hereof.
4. As indicated in the Division of Local Government Services Local Finance Notice 2006-7, because this is awarded through a Fair and open process, further public notice per N.J.S.A. 40A:11.5.(1)(a)(i) is not required.

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**No. 20 of 2024**

**Subject:                   Appointing Fund Commissioner and Alternate Fund Commissioner**

**WHEREAS**, the City of Somers Point is a member of the Atlantic County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

**WHEREAS**, the Bylaws of the FUND require that in the manner generally prescribed by law, each member shall appoint one (1) Fund commissioner to the Fund. Each Fund commissioner shall be either a member of the local unit's governing body or one of its employees and that no individual may serve as Fund Commissioner for more than one (1) member; and

**WHEREAS**, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is a member of the appointing local unit's governing body, shall hold office for two years or for the remainder of his/her term of office as a member of the local unit's governing body, whichever shall be less; and

**WHEREAS**, N.J.A.C. 11:15-2.6 states that a Fund Commissioner who is an employee of the appointing member shall hold office at the pleasure of the member and can be removed by the member at any time without cause; and

**WHEREAS**, the City Council of the City of Somers Point recommends the appointment of Lucy R. Samuelsen to serve as Fund Commissioner and Shelby R. Heath as Alternate Fund Commissioner in accordance with the FUND Bylaws.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point that it does hereby appoint Lucy R. Samuelsen as Fund Commissioner and Shelby R. Heath as Alternate Fund Commissioner to the Atlantic County Municipal Joint Insurance Fund.

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**No. 26 of 2024**

**Subject:                   Sponsoring Various Memorial/Remembrance Services**

**WHEREAS**, various Memorial and Remembrance Services are held in the City of Somers Point on property owned by the City; and

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**WHEREAS**, these events are not for profit activities, are not for the purpose of raising or soliciting funds and are solely for the purpose of honoring our veterans who gave of themselves for the good of our Country; and

**WHEREAS**, the Governing Body of the City of Somers Point believes it to be in the best interest of our citizens to sponsor these Memorial Events held on City owned property;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point that the following Memorial and Remembrance Services held in the City of Somers Point to the extent held on property owned by the City of Somers Point shall be sponsored, endorsed and approved by the City:

- Monday; May 27, 2024 Memorial Day Parade - Shore Road to Patriots Park with ceremony at Patriots Park. - 11:00 am
- Wednesday; Sept. 11, 2024 911 Remembrance Day, Patriots Day at Patriots Park 8:30 am
- Friday; Sept. 20, 2024 POW-MIA Recognition Day at Patriots Park
- Monday; Nov. 11, 2024 Veterans Day - 11 am at Patriots Park
- Saturday; Dec. 7, 2024 Pearl Harbor Remembrance Day - 1:00 pm at Somers Point Beach

**IT IS FURTHER RESOLVED**, that the City Administrator is directed to send a copy of this Resolution to the Municipal Joint Insurance Fund.

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**No. 27 of 2024**

**Subject: Re-appointing Public Agency Compliance Officer**

**WHEREAS**, the State Affirmative Action Office, Department of the Treasury, requires that an official person be designated as a liaison and to serve as a Public Agency Compliance Officer.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council hereby re-appoints Municipal Clerk, Lucy R. Samuelsen, to act in this capacity for the City of Somers Point.

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**No. 28 of 2024**

**Subject: Setting Interest Rates for Delinquent Taxes**

**WHEREAS**, N.J.S.A. 54:4-67 permits the governing body of a municipality to fix the rate of interest to be charged for the nonpayment of taxes or assessments and sewer charges;

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Somers Point, County of Atlantic, State of New Jersey, that:



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1. In the event that payments of taxes or assessments and sewer charges are not paid on the due date, but are paid within a period of ten (10) days in the case of taxes, or thirty (30) days in the case of assessments and sewer charges, the Tax Collector is hereby authorized to charge no interest on all such delinquent payments.

2. In the event that payments of taxes or assessments and sewer charges are not paid within ten (10) days in the case of taxes, or thirty (30) days in the case of assessments and sewer charges, the Tax Collector is hereby authorized to charge interest at the rate of eight percent per annum on the first \$1,500.00 of the delinquency and 18 percent per annum on any amount in excess of \$1,500.00 to be calculated from the date the tax or assessment was payable until the date of actual payment.

3. N.J.S.A. 54:6-67 specifically provides that a governing body may fix a penalty to be charged to a taxpayer where there is a tax and/or other municipal charge delinquency in excess of \$10,000.00 at the end of any calendar year on a given parcel of real estate; and

4. That a penalty equal to six percent of the amount of any delinquency in taxes and other municipal charges on a given parcel of real property shall be and is hereby imposed where the delinquency exceeds \$10,000.00 at the end of each calendar year.

**BE IT FURTHER RESOLVED** that a true copy of this Resolution be forwarded to the Tax Collector.

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**No. 29 of 2024**

**Subject: Authorizing the Mayor and/or the Administrator of the City of Somers Point to Sign Certain New Jersey Department of Environmental Protection and the New Jersey Department of Transportation Permit Applications and Other Routine Project Documents on behalf of the Sewer Utility for Projects Approved and Authorized by the Governing Body of the City of Somers Point**

**WHEREAS**, from time to time it is necessary for the Sewer Utility Engineer and the City Engineer to submit permit applications and other routine project documents to the New Jersey Department of Environmental Protection (NJDEP) and the New Jersey Department of Transportation (NJDOT) on behalf of the City for Sewer Utility Projects approved by City Council; and

**WHEREAS**, it is necessary for the Mayor and/or the Administrator of the City of Somers Point to sign such routine applications and documents on behalf of the City, and

**WHEREAS**, in submitting such applications and documents to the NJDEP and/or NJDOT it is necessary to reference the enabling resolution granting such signing authority to the Mayor and/or Administrator; and

**WHEREAS**, it has been brought to the attention of City Council that such an enabling resolution must be adopted:

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**NOW, THEREFORE**, it is hereby **RESOLVED** by the Somers Point City Council that Dennis Tapp, in his capacity as Mayor of the City of Somers Point and Jason Frost in his capacity as City Administrator are hereby authorized to execute such applications and documents as may from time to time be prepared by the City or Sewer Utility Engineer as necessary to be submitted to the New Jersey Department of Environmental Protection and/or New Jersey Department of Transportation associated with any and all permits and permit applications required for approved City projects without necessity of any further approval from this governing body.

**It is further RESOLVED** that copies of this resolution shall be provided to the City Engineer, the Sewer Utility Engineer and the Code Enforcement Office Secretary.

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**No. 35 of 2024**

**Subject: Mandating Direct Deposit of Net Pay for All Employees of the City of Somers Point**

**WHEREAS**, since its effective date of July 1, 2014, N.J.S.A. 52:14-15f has allowed the governing body of a municipality to determine by the adoption of a resolution or ordinance, as appropriate, to provide for the mandatory direct deposit of net pay for all employees of a municipality; and

**WHEREAS**, the City of Somers Point has previously offered to its employees the election having their net pay directly deposited to a banking institution of their choice; and

**WHEREAS**, the direct deposit of paychecks has become an acceptable manner of handling payroll for businesses, as well as public entities; and

**WHEREAS**, the direct deposit of employees' pay will reduce employee time and costs relative to the issuance of hardcopy paychecks; and

**WHEREAS**, the Auditor of the City of Somers Point, has recommended the enactment of a resolution or ordinance mandating such direct deposit of the pay for the City's employees; and

**WHEREAS**, the aforesaid statute specifically allows for exceptions to be made to the mandatory direct deposit by a municipality; and

**WHEREAS**, this Governing Body recognizes the usefulness and cost savings associated with a mandatory direct deposit policy for the City's employees.

**NOW, THEREFORE, BE IT RESOLVED BY THE** City Council of Somers Point that effective September 1, 2021, all pay for City employees, unless excepted out by the City Administrator upon a request by an employee, shall be made by direct deposit to a banking institution of the employees' choice.

**BE IT FURTHER RESOLVED** that the City's Chief Financial Officer shall take all such steps to effectuate this mandatory direct deposit policy.

**BE IT FURTHER RESOLVED** that this mandatory direct deposit policy shall remain in effect until such time as further modified or rescinded the Common Council of Somers Point.

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**New Business:**  
None

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**Public Portion:**

The meeting was duly opened to the public.

Dan Myers of the Arts Commission and the Green Team, thanked City Council for their support.

Greg Gregory thanked the Green Team for their work on fixing up the Dobbs Avenue lot, and he thanked Mayor Tapp and City Council.

Hearing nothing further from the public, the public hearing was duly closed.

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**Comments from the Governing Body:**

Council Member DePahmpihis thanked his wife for her all her support over the years.

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**Adjournment**

Having no other business, on the motion of Council Member Dill, seconded by Council Member McCarrie and carried, the meeting adjourned at 8:12 p.m.

Respectfully submitted,

Lucy R. Samuelson, RMC  
Municipal Clerk  
Adopted: 1/25/2024